MANOR CROFT ACADEMY
ACCEPTABLE USE OF THE INTERNET AGREEMENT

This agreement sets out the terms and conditions of use for students in the accessing of ICT systems and devices belonging to Delta Academies Trust and/or the Academy. This agreement will apply to access of systems both within the Academy and when accessing remote learning.

Remote learning may be accessed from a personal device or an academy loaned device. This agreement sets out the Trust's expectations in the use of its ICT systems and its loaned devices and ensures compliance with the Trust Online Safety Policy.

Specific to Remote Learning

Academy staff will initiate remote learning, with a timetable being shared with the student/parent/carer in advance of the online learning.

Acceptable Use of IT Within an Academy and for Remote Learning

1. Academy ICT software and systems, including the internet, email, digital video, mobile technologies, etc. will only be used for educational purposes.

2. Trust/Academy devices, including being used remotely, should be prioritised for educational purposes.

3. It is not permitted to download or install software on to an Academy device.

4. Log on to the academy network/Learning Platform will only be with the student's own username and password.

5. The academy's ICT security system must be followed at all times and passwords should not be revealed or shared with anyone.

6. Student's Academy email address must be used while at the Academy or while using the academy's equipment for accessing remote learning.

7. ICT communications with students, teachers, or others, must be responsible and sensible.

8. Students will be responsible for their behaviour when accessing remote learning. Any abuse of the online platform, such as recording or capturing images of staff, use of abusive language or interrupting a session with the streaming of inappropriate music or video imagery, will be followed up, with appropriate actions being taken.

9. Material that could be considered offensive or illegal must not be deliberately browsed, downloaded, uploaded, or forwarded. Accidental access must be reported to a teacher immediately.

10. Sharing of a student's personal information such as name, phone number or address is not allowed, and they must not arrange to meet someone unless a teacher approves this part of an academy project.

11. Images of students and/or staff will only be taken, stored, and used for Academy purposes in line with Academy policy and not be distributed outside the Academy network without the permission of the Principal/Head of Academy.

12. Online Activity, both in Academy and outside Academy, will not cause the Academy, the staff, students, or others distress or bring them into disrepute

13. The privacy and ownership of other' work online and at all times must be respected.

14. No attempt should be made to bypass the internet filtering system within an Academy or on a Trust or Academy device. Any issues with filtering then the academy should be notified.

15. The use of the Internet, Delta systems and the device within an Academy or a device used remotely can be monitored and logged and information can be made available to teachers.

16. These rules are designed to keep staff and students safe, if not followed, Academy sanctions will be applied, and parents/carers or the police may be contacted. Any safeguarding concerns will be raised with the Academy Designated Safeguarding Lead (DSL).

PLEASE ACKNOLWEDGE YOUR AGREEMENT ON THE MY CHILD AT SCHOOL APP (MCAS)

On the MCAS app select the three red lines in the top corner.
If you have more than one child at Manor Croft Academy go to the dropdown arrow.
From the list that appears select parental consent.
Select Internet Access, slide the button over to give your consent.
To withdraw consent at any point you need to contact the school office on 01924 325230.

Note: By accepting this agreement, you have agreed to follow the ICT Acceptable Use Agreement relating to the access of Academy ICT systems and devices whether within the Academy or remotely and that you agree to support the safe use of ICT in line with the Trust Online Safety Policy.